

WNYRIC Standards Committee Meeting Minutes
February 10, 2016--1:00-3:00 p.m.
Via DL Sites

In Attendance:

Jan Mathis (WNYRIC-Chair)
Mike Murphy (Forestville)
Sheldon Soman (ON BOCES)
Rob Morgan (Pioneer CSD)
Brian Richards (Medina)
Shelayne Wise (Hammondsport)
Sherry Wyckoff-Bauer (WNYRIC)
Bob Spino (Erie 2 BOCES)

Chuck Marzec (Jamestown)
Michelle Okal-Frink (WNYRIC)
Ron LaVere (Cheektowaga)
Mike Taylor (WNYRIC)
Marty Wende (Kenton UFSD)
Anthony Pullano (WNYRIC)
Dave Joseph (CA BOCES)
Valerie Winegarden (minutes)

Jan Mathis called meeting to order at 1:00 p.m.

Administrative Items:

1. Approval of the November 18, 2015 meeting minutes:

- Jan asked if there were any questions or concerns from the meeting minutes from November 18, 2015. There were none.

Martin Wende the motion to accept meeting minutes and it was seconded by Rob Morgan. The motion passed unanimously (10 yes/0 no).

2. Review future meeting dates/locations:

- Wednesday, May 4, 2016 from 1-3 PM (via DL)

3. Category Review Dates for 2015-2016:

1. Computers – November 2015
2. Communications Equipment – August 2015
3. **Internet Browsers – February 2016**
4. **NIC Cards – February 2016**
5. Operating Systems – November 2015
6. **Plotters – February 2016**
7. Printers – August 2015—tabled until November
8. Scanners – August 2015
9. Servers (Standard) – November 2015
10. Servers (SAN) – August 2015
11. Software – August 2015
12. Server Back Up – August 2015
13. Virtualization – August 2015
14. VoIP – November 2015
15. Video Conferencing- November 2015
16. **Network Optimization- February 2016**
17. Tablet Devices- August 2015—tabled until November
18. End Point Management- August 2015
19. UPS – August 2015

Discussion/Information Items-

4. Contracts Discussion (Michelle Okal-Frink/Mike T):

- Webinar scheduled today regarding OGS contract. It's gotten more difficult to purchase off of. Hope to get more clarification on today's webinar. Michelle can provide updates for the next meeting on May 4.
- PePPM, GSA, and OCM contracts are also available. PePPM looks to be a good option.

- NJP is also being investigated. Mike Taylor continues to investigate other options.
- WNYRIC can still buy from OCM but districts can't.
- Need clarification from OGS in regards to doing one big bid.
- Ron L. looked into PePPM, very difficult to use from a districts' perspective.

5. **Tablet repair and 3D Printers update (Sherry/Mike T):**

- Information from Service Desk regarding limited tablet and laptop repair options is posted in wiki.
- Running into problems with Vitec repairing broken screens and some 3D printers.
- The Service Desk is investigating options regarding warranties for 3D printers. 3D printer manufacturers do offer trouble shooting information their web sites.
- Most manufacturers will allow you to purchase extended warranty options when equipment is purchased.
- Any device purchased under an IPA must be maintained in working condition until loan is satisfied.
- Bob S. said they did not purchase extended warranty on their new 3D printers.

6. **Tablet Devices on Standards:**

- What classifies a tablet versus a laptop? Asus listed as tablet only. Val sent revised draft list of categories to committee to review prior to this meeting.
- Discussed possible sub categories under Computers to be listed as A. Desktops. B. Laptops and C. Mobile Devices? Under mobile devices could list the vendor and the operating system under comments. Some districts base purchases on recommendations from PARCC/CBT guidelines. Val will make draft revisions and resend the category review list to the listserv for the committee to review and discuss again at the meeting in February.
- **Do we match to what SED is asking on technology survey? List sub categories as desktop, laptop, tablets, and Chromebook. Val will provide a draft document for committee to review.**

7. **Category revisions/Multiple vendors versus niche/support discussion:**

- In our last meeting we discussed having higher requirements for categories that involved more conversation, testing, longer Proof of Concepts, cost analysis, etc. The 3 Categories that Ron and Jan felt belonged in a special category were Communication Equipment, VoIP and SAN*.
- Committee felt that SAN should be removed from being in a special category that would require the items listed above. This discussion was tables for further discussion at the February meeting. When reviewing the actual requirements for these 2 categories, the committee came up with the following requirements:

1. At least 2 districts from 2 separate BOCES must complete an Add Form for Communication Equipment and VoIP.

2. Both districts must complete a Proof of Concept and report back to the committee.

- The standards committee members could ask if districts in their regions are interested in doing a pilot.

Bob Spino made a motion to add the 2 above stated requirements to the Standards List for categories 2. Communications Equipment and 14. VoIP. Rob Morgan seconded the motion and the motion carried unanimously (10 yes/0 no).

8. **Broadband updates:**

- Will Westoven and Kyle Lyon are filling in Ron Ternowski's absence.
- Ron sent communication on status of broadband before he left.
- Any questions should be directed to Kyle or Pat G.
- Pat G is working on scheduling the rest of the districts that still need to be cut-over.

Action Items-

9. Add request form from Frank Rizzo (Alden Schools) for Specops Deploy:

- Specops is used for imaging. Not as complicated at SCCM.
- Might be an option for none EES districts.
- Pricing seems high.
- Committee suggested Frank do a trial on it and provide updates next meeting. Jan will reach out to Frank and Ryan W. and have him reach out to Mike Murphy for possible interest at Forestville.
- Coser 7710 states must have interest from 2 districts.

10. Category review:

3. Internet Browsers

- Do we add Edge under Internet Browsers? Committee will need review compatibility matrix at next meeting in May.
- Review IE 8.0 and newer—will review compatibility matrix in May. Shelayne stated there is Internet filtering issues on Windows 10 machines when using Internet Explorer. Jan will check into this.

4. NIC cards

- Under comment section, remove the wording ***Use of "B" not recommended*** to read ***Dual Band recommended.***

6. Plotters

- These have changed to large format printers. Jan will ask Michelle Okal-Frink if these are included through CSLO.

16. Network Optimization-no changes

Mike Murphy made a motion to make the above changes to the Standards list. The motion was seconded by Bob Spino and the motion carried unanimously (10 yes/0 no).

Ron LaVere made the motion to adjourn at 2:25 PM; Rob Morgan seconded the motion.

Respectfully submitted: Valerie Winegarden

**The WNYRIC Standards Committee Motions
February 10, 2016**

Below are two (2) recommendations from the WNYRIC Standards Committee meeting held on February 10, 2016 for WNYRIC Advisory Council action:

Motion 1: Bob Spino made a motion to add the below statements to the Standards list for categories 2. *Communications Equipment* and 14. *VoIP*:

- 1. At least 2 districts from 2 separate BOCES must complete an Add Form for Communication Equipment and VoIP.**
- 2. Both districts must complete a Proof of Concept and report back to the committee.**

Seconded by: Rob Morgan

Vote results: 11 yes/0 no (unanimous)

Motion 2: Mike Murphy made a motion to revise comment section of category 4. NIC Cards-- remove the wording ***Use of "B" not recommended*** to read ***Dual Band recommended***.

Seconded by: Bob Spino

Vote results: 10 yes/0 no (unanimous)

Advisory Council approval requested at this time